

FUNDING APPEALS POLICY
Local Board of the Emergency Food and Shelter Program
Lima, Allen County, Ohio

POLICY

It is the policy of the Local Board of the Emergency Food and Shelter Program to provide both Local Recipient Organizations (LROs) and non-funded agencies an opportunity to appeal the funding decision of the Local Board.

Informal inquiry regarding a funding decision does not constitute an appeal. Such an inquiry may be useful, however, in arriving at a better understanding of the basis for the Local Board's decision and may avert the necessity for a formal appeal.

PROCEDURE

1. An LRO or a non-funded agency may submit an appeal of a funding decision based upon their belief that they have new information to present regarding their need for funding/increased funding or based upon their belief that the Local Board did not have full understanding of their submitted application for funding.
2. Appeals must be submitted in writing within 10 (ten) days of the date on the Local Board's formal notification of its funding decision.
3. Appeals should be submitted in writing including a statement of the basis for the appeal, as well as any documents in support of the appeal.
4. An LRO or a non-funded agency may not appeal a decision to deny funding due to an incomplete or untimely application.
5. Appeals shall be addressed to Chair of the Local Board.
6. The Appeals Committee will consist of the Chair of the Local Board, the President and CEO of United Way of Greater Lima, and the designated Contact Person for the Local Board.
7. The Appeals Committee will consider any additional information submitted by the LRO/agency and conduct any further investigation as appropriate. The Appeals Committee will respond with a decision in writing within 10 (ten) days of receipt of the submitted appeal/information.
8. The decision of the Appeals Committee will be final.
9. If an LRO or non-funded agency has significant concerns regarding misapplication of guidelines, fraud or other abuse on the part of the Local Board, the concerned party should submit its concerns in writing to the following address:
DHS Office of Inspector General/MAIL STOP 0305
Attention: Office of Integrity & Quality Oversight – Hotline
245 Murray Lane SW
Washington, DC 20528-0305

Approved by the Local Board of the Emergency Food and Shelter Program on March 1, 2023